

# Congratulations! You have completed your CCUSA interview!

## WHAT COMES NEXT?

Please read through the following list to find out what happens until you leave for the States, and while you are at camp. **Keep this** for your records and to review throughout the summer.

1) You now have an official **Camp Counselors ID Number**. This is

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You need to **write this number in the subject of every e-mail you send us from now on!**

If you have not done it yet, join the [CCUSA Hungary 2017](#) group and LIKE the **CCUSA-Hungary** page on *Facebook*. It is voluntary but highly recommended as you can meet other CCUSA participants in this Facebook group.

**Add Me (your interviewer) on Facebook** as a 'friend', so I can be available for future questions or problems during the process. It is not mandatory, but highly recommended by CCUSA. However, the **official communication between you and CCUSA will still go through e-mail.**

2) If you have not done it yet, create a skype address and a quality (60-70 sec) **video** introducing yourself and upload it to Footprints. This is a part of your application as well. The skype address is needed so camps can contact you.

3) Within two weeks from today, you must complete and submit all your paperwork (*a photo, a video, your references, signed Program agreements in English and in Hungarian, signed Interviewers checklist, How Heard survey, a passport copy\*, a student status confirmation form and online payment/bank transfer receipts*) after, your application will be sent to the States, where camps can look at your application online. Our office in California will also send it out to different summer camps looking for people with your particular skills. The first camp that selects and officially hires you is where you will go for the summer. This process can take anywhere from 3 weeks, up to the end of June, so you must **be patient**. You cannot choose your location and ask to be placed with your friend. You cannot reject a camp if it matches your preferences.

\*If you don't have a passport at the moment, we can still send your application, but you need to apply for it within two weeks, otherwise you have to pay a 25 € surcharge.

If you provide your complete application (full paperwork, video, interview, payment), you will get a **DISCOUNT**:

- Acceptance fee discount of: €100 if your complete application is accepted by the CCUSA head office before 1<sup>st</sup> December 2016
- Acceptance fee discount of: €55 if your complete application is accepted by the CCUSA head office after 1<sup>st</sup> December 2016 and before 15<sup>th</sup> February 2017.

(Own Flight and With Flight participants are both eligible for these discounts!)

4) If you are NOT placed by mid-January, you may come to our **Camp Fair** in Budapest on the 29th January 2017 (condition: at least €150 payment+interview). We will let in the participants to the fair by ID number. There you will have a small chance to be placed together with your friend but this is **NOT** guaranteed by CCUSA. Once again: **IT IS NOT GUARANTEED THAT YOU AND YOUR FRIEND WILL BE PLACED TOGETHER!!!** Do not come to the Fair or to the program if you cannot accept this!

- If you are placed before the Camp Fair you cannot come to the Camp Fair
- If you are NOT placed on the Camp Fair, we will continue searching for a camp for you

5) Once you are placed at a camp, download your official placement letter with the name, address, telephone number, and e-mail address of your camp! If you have any questions, contact the Budapest office!

There are 3 very important things what you have to do **RIGHT AFTER YOUR PLACEMENT**:

► **You MUST contact your camp** immediately, and ask them 3 important questions:

- A detailed **description of your job** at camp this summer. Some camps may not know exactly yet, but they should already have some idea of where they want you to work.
- A detailed **description of the camp**, its rules, and anything else they can tell you about the area of the US you will be staying in for the summer.
- Your exact **Contract End Date**, as post-camp work might be offered by the camp and would affect your Return Flight Date. Changing your return flight date after your ticket has been issued is very expensive (up to €250)!!

Most camps will automatically send you a placement package with all this information enclosed. Also check if there is a staff group on Facebook or any other online sites. But email or call to make sure! If you have tried all the possible methods of contacting your camp, and you still don't get an answer, please call us and we will try to help. But we want you to hear from your camp before your departure to the States! At a minimum, check the camp's website for basic information.

► If you are on the "With Flight Option" you are also required to **select your Return Flight Date in Footprints** within **3 days** of your placement, or we will assign a date for you.

► Please also note: If you are on the "With Flight Option", immediately after you are placed at a camp you will have the opportunity to **change your category to the "Own Flight Option" by the 25<sup>th</sup> of February 2017** or within one week from your placement whichever comes later. In this case you would get more pocket money and pay less fees to CCUSA. You will book your own flight and communicate this with your camp and the CCUSA office. If you are a counselor applicant, we recommend you to change to Own Flight Option **BEFORE** your placement. If you are a support staff, you can change anytime.

6) You should pay the rest of your fees **online** (with credit card) or by bank transfer (first 150€ and the remaining fee too, see the attached form with bank infos) as soon as possible, but by March 21<sup>st</sup> 2016 being the latest. (If full payment is not received by March 21<sup>st</sup> 2017, you will incur a non-refundable €50 surcharge). Payment proof must be sent to the Budapest office.

7) As soon as **you are PLACED** and we sent you a confirmation email with a visa cover letter, you will have to start filling out all the

visa forms and gather all the documents listed in the cover letter as well as paying the Embassy fee (\$160 USD - the fee is correct at the time of printing, you must pay it in Hungarian Forints), and bring everything to us until the deadline we give you. If your visa application package is not submitted by this date you will incur a non-refundable €25 sub charge. More visa information will be coming after in February 2016 if you are placed. We normally want you to start your visa application AFTER you are placed. However, in May, unplaced counselors will have to apply for the visa to improve their placement chances or switch to our Camp Canada program otherwise by 1 June 2017 you will be cancelled from the program with no refund. All unplaced support staff MUST apply for the visa.

**8) Go and get your Police Check (Hatósági Erkölcsi Bizonyítvány)** from your local post office or online (“Ügyfélszolgálat”), it is free of charge. Please fill it out for all categories. Once you receive it from the Ministry, you must provide a copy of it right after your placement and take the original with you to camp. Please, do this now, do not wait until the last minute. If this document is not received by May 5<sup>th</sup> 2016 you will incur a non-refundable €25 surcharge

Also by May 5<sup>th</sup> you must upload your **Health History Form on Footprints**. It must be completed prior to your departure from Hungary. **Take the original with you to camp**. If this document is not received by May 5<sup>th</sup> 2017 you will incur a non-refundable €50 sub-charge.

**9) On Sunday, May 7<sup>th</sup>, 2017**, we will have the **Pre-Departure Orientation Meeting** in Budapest. So mark your calendar now! You **MUST** attend this meeting! Do not apply for this program, if you cannot attend this meeting! You will meet all the other camp staff who are going to the States this summer, and we will give you last minute camp, insurance and flight information.

**10) In June**, you will leave for the States.

- If you chose the Own Flight option, you have a lots of options regarding your departure and arrival city and time- communicate it with your camp!

- If you chose the “With Flight” option, you will leave directly from **Budapest**, and fly to the US on CCUSA group flights. You will receive your flight information after you have got your visa and one week before your departure date by the latest. You will see the information in your Footprints account and also receive your e-ticket by email. It is possible that you will have to stop in New York for a night (on your own expense) to be picked up by your camp the next day. You can book a hostel recommended by CCUSA in New York City on your footprints site, but it is cheaper to book individually on this website: <http://hinewyork.org/>

**11) You will work a minimum of 9 weeks** at camp (this includes the staff training week). Some camps last longer, but if you work longer, you will be paid extra money (**\$39 per day for Counselors / \$49 per day for Support Staff** – this does not include your days off – raised since 2016). You must complete the full length of your camp contract, even if this exceeds the number of weeks mentioned before. Your availability end date is **NOT** the date you can fly home, it can be possibly the last day of your work. After your arrival at camp you have to validate your visa, and repeat this every 30 days during your contract.

**12) If you get a different contract** from your camp with different conditions (e.g. pocket money, days-off, working date, working hours), please contact the Budapest Office. Do NOT sign anything that offers worse conditions than the CCUSA Program Agreement includes.

**13) At the end of camp**, you have another **maximum 3-4 weeks of free time** to travel around the States, at your own expense. Remember that your insurance is only valid for that period when you work at camp. If you plan to stay in the US for longer than this, you **MUST** extend your insurance. **DAILY RATE: 3,20€/day**– economy package. Please, remember, that your flight home will take 2 days (because of the time difference).

**14) If you are on the “With Flight” option**, at the end of your travels, **YOU** must get back to **New York** (at your own expense), where we will fly you from New York back to Budapest. Choose your return flight date carefully, changing it could cost you up to **250€** You must arrange it with the same agent or airline who issued your ticket.

**15) Do not forget that you MUST return home** in time to start your school in September, this is a US Embassy rule, no exceptions!! Once you return home, you **MUST send us a copy of your Return Flight Boarding Pass and your DS 2019 Form, keep the originals with you!** We need these for the American Embassy, to prove that you have returned home to Hungary. Otherwise, we will report you to the Embassy as “missing” and in violation of your visa.

**16) Please remember** – While we have had 100% placement support staff and 99% counselor for the last 27 years, we want to warn you that a placement at a summer camp is not guaranteed!!! We will try our best to find you a camp that matches your own skills and interests, so that you can have a great summer. But the final decision is up to the camp director. **If we cannot find you a placement by the end of June, you will get a refund** of all fees paid to CCUSA. This does NOT include any other fees paid to the American Embassy to get your visa, or any other expenses you had during this process.

**17) Please read through the Program Agreement** for all details of the Refund Policy if you need to cancel from the program prior to your departure to camp. If you are **fired from camp** during the summer, you could owe CCUSA up to \$1,650.

**18) If you have any other questions** regarding any of the above information, or anything else about the program, please contact me immediately. You can also check out our website at [www.CCUSA.hu](http://www.CCUSA.hu). Until then, take care and start preparing for the **Best Summer of Your Life!**

Jelentkező neve: \_\_\_\_\_ Jelentkező aláírása: \_\_\_\_\_ Dátum: \_\_\_\_\_

Interjúztató neve: \_\_\_\_\_ Interjúztató aláírása: \_\_\_\_\_ Dátum: \_\_\_\_\_

